



## NSW POLICE FORCE – FIREARMS REGISTRY

### Supplementary Instructions for a Prohibited Weapons Instructor Training Permit

The following information and instructions are provided for the issue of a Permit under the Weapons Prohibition Act 1998 and the Weapons Prohibition Regulation 1999. The Act requires a person to establish a genuine reason for possessing and using a prohibited weapon.

#### **Instructions to all Applicants**

These instructions are specific to the type of permit for which you are applying. You must ensure all the information requested is provided to avoid delays or refusal of your application. This permit will be authorised for a maximum period of five years.

This permit authorises the holder of the permit to possess and use prohibited weapons of the kind specified in the permit, but only in the course of carrying on business as a Firearms Instructor and only at the premises specified in the permit. This permit will only be issued to the business holder. Applications must state the number of instructors and the number of prohibited weapons required.

Conveyance of a prohibited weapon must be in accordance with Clause 12 (b) of the Weapons Prohibition Regulation 1999.

#### **Application Requirements**

- Completed Prohibited Weapons Permit Application – P638
- **PROOF OF IDENTITY:** you will need to provide as part of this application documentation totalling 100 points. Please see Table for a list of approved documents. These documents must be certified by a Justice of the Peace or current serving Police Officer. The copy must be endorsed as being a true and correct copy of the original document. The Justice of the Peace signatory must insert their Justice of the Peace identification number, and the Police Officer their name, rank and station.
- Provide a copy of your business registration certificate and ABN number as documentary evidence that you intend carrying on the bona fide business of an instructor. If the business is a registered corporation, the ASIC Registration and ACN number.
- Provide details of the location/s where you will be conducting your training sessions, including copies of public liability insurance and measures taken to ensure public safety.
- Provide proof of ownership or evidence from the owner that you are permitted to undertake these activities at this location.
- Provide details on the number of instructors employed by your organisation.
- Provide details on the number of prohibited weapons required.

- You must arrange for the safekeeping and security of weapon arrangements to be inspected by local police. Provide a copy of the Police Inspection Certificate.
- If this permit is for **MARTIAL ARTS** it should be forwarded to the following institution for approval prior to being forwarded to the Firearms Registry:

**NSW Karate Federation Inc.**

**PO Box 300**

**Hoxton Park**

**NSW 2171**

**(APPLICATION FEE OF \$26.00 APPLIES – Please make cheque payable to NSW Karate Federation Inc.)**

**Fee**

- The prescribed fee for this permit is \$127.00
- An additional \$25.00 is required for each additional person listed as having authority under this permit.
- A cheque or money order payable to the Firearms Registry must accompany this application. You may pay by Credit Card by completing the credit card authority on the application form.
- **NOTE:** Visa, MasterCard ONLY for NSW Firearms Registry



[www.akf-nsw.com](http://www.akf-nsw.com)  
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